

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**Dec 13, 2023**

PRESENT

Larry Perron  
Allen Walther  
Krista Broos-Adams  
Jim Callon  
Don Kucharczyk

ABSENT

The December monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Jeff Killips, Pam Chipman and Charles Palmer and Commissioner Damon Lieurance were in attendance.

**Public Comment:**

-None

**Board Meeting Minutes:**

-The Nov 8, 2023 regular meeting minutes were discussed.

**-A Motion was made by Jim Callon and supported by D. Kucharczyk to approve the minutes of the regular Board Meeting minutes of Nov 8th, 2023. Motion carried.**

**Fire Dept report (Jeff Killips):**

-5 fire runs reported for the month.

-Still awaiting date to deliver fire truck for refurbishment.

**Assessors Report (Pam Chipman):**

-Presented the board with 3 updated policies: Approval of Poverty Exemption Policy, Assessor Accessibility to Taxpayers Policy and Personal Property Canvas & Records Maintenance Policy.

**-A Motion was made by A. Walther and supported by J. Callon to approve the all three policies as presented. A roll call vote was held and all voted "yes" to approve the three policies. Motion carried.**

**Clerk's Report (Allen Walther):**

-Preparing for Feb Presidential Primary election. 9 days of early voting goes from Sat 2/17-Sun 2/25. Election day is Tue 2/27.

-Discussed foreclosed property letter from County. After discussion it was determined the best course of action would be to object to the transfer of the property to the township.

**-A Motion was made by Jim Callon and supported by D. Kucharczyk to send a letter of objection to the county in reference to the foreclosed property on Opal Rd.. A roll call vote was held and all board members approved. Motion carried.**

-Recommend the following budget adjustments for current FY:

**None**

**Treasurer's Report (Krista Broos-Adams):**

-The tax account balance is \$2404.10.

-The General Fund balance as of 30 Nov was \$406423.26

-Advised Board that the First National CD with approx \$144k in it is due to mature on 1/6/24. Recommended that the CD be reinvested with First National for 12/mo at 5.05% (current rate as of Dec 13,2023). Board all agreed.

**Planning Commission Report (Jim Callon):**

-Discussed Master Plan updates. Still working on final wording issues.

**Permit Administrator (Jim Callon):**

-1 Permits issued in Nov

**Attorney's Report (Charles Palmer):**

-Discussed the status of all ongoing legal cases within the township.

**Supervisor's Report (Larry Perron):**

-Discussed adding an addition to the Fire Dept building. A building engineer is working on coming up with a plan to move forward.

**Payment Approvals:**

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the November and December (up to 12/13) bills, payroll and payroll taxes as follows:**

**Nov Payments as of 11/30:**

Nov checks for bills: Check#'s 12540-12559, 12567-12568, 12578-12580, 12584-12591 (3) ET's, totaling \$21789.14

Nov Payroll checks: Check#'s 12536-12539, 12560-12566, 12569-12577, 12581-12583 totaling \$12320.15

Nov Payroll taxes: US Treasury-\$3900.04 (ET on 11/15), MI DOT \$740.35 (ET on 11/10) totaling \$4640.39

Total Expenses as of 11/30: \$38749.68

**Dec Payments as of 12/13:**

Dec checks for bills: Check#'s 12614-12638, totaling \$13307.52

Dec Payroll checks: Check#'s 12592-12613 totaling \$8210.07

Dec Payroll taxes: US Treasury-\$3592.64 (ET on 12/15), MI DOT \$694.80 (ET on 12/12) totaling \$4287.44

Total Expenses as of 12/13: \$25805.03

**Payment Approvals (cont):**

**A roll call vote was held and all board members approved, the motion passed to pay the Nov and Dec (partial) bills, payroll, and payroll taxes as presented.**

**J. Callon made a motion and it was supported by K. Broos-Adams to adjourn the meeting.**

The meeting adjourned at 7:34pm.

Allen Walther, Township Clerk