

SOO TOWNSHIP MONTHLY BOARD MEETING
Soo Township Hall
Nov 8, 2023

PRESENT

Larry Perron
Allen Walther
Krista Broos-Adams
Jim Callon
Don Kucharczyk

ABSENT

The November monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Jeff Killips, Pam Chipman and Charles Palmer were in attendance.

Public Comment:

-None

Board Meeting Minutes:

-The Oct 11, 2023 regular meeting minutes were discussed.

-A Motion was made by Jim Callon and supported by K.Broos-Adams to approve the minutes of the regular Board Meeting minutes of Oct 11, 2023. Motion carried.

Fire Dept report (Jeff Killips):

-2 fire runs reported for the month.

Assessors Report (Pam Chipman):

-Discussed the need for new policies in preparation for next years audit. Will work with Clerk to have them ready for Dec board meeting.

Clerk's Report (Allen Walther):

-Planning Commission meeting will be on Thursday Nov 9th due to the election. This meeting will also serve as the public comment for the draft Master Plan. Public notice has been made. Board discussed and approves the clerk to pay the Planning Commission members that are in attendance on Nov 9th.

-Nov election complete, 379 in person voters, 489 absentee voters. School bond was defeated within the township and county wide.

-Cemetery has been closed. Final numbers for the season:

Plots sold-10

Burials: 9 (5 full, 4 cremains)

-Fall Clean-up: 36 loads @ \$25ea=\$900

-Recommend the following budget adjustments for current FY:

-Transfer the \$600 budgeted for Permit Administrator (720-702) to Trustee Salaries (101-702) due to QB lack of tracking.

-Transfer \$2163 (Cemetery Admin Asst salary) from Cemetery Salaries (276-702) to Clerk Salary (215-702) due to QB lack of tracking.

-A Motion was made by Jim Callon and supported by K.Broos-Adams to approve the transfers as presented. A roll call vote was held and all board members approved. Motion carried.

Treasurer's Report (Krista Broos-Adams):

-The tax account balance is \$5027.95.

-The General Fund balance as of 31 Oct was \$384,843.12

Planning Commission Report (Jim Callon):

-Monthly meeting delayed until Nov 9. No report

Permit Administrator (Jim Callon):

-5 Permits issued in Oct.

Attorney's Report (Charles Palmer):

-Discussed the status of all ongoing legal cases within the township.

Supervisor's Report (Larry Perron):

-Discussed residences within township that need to be cleaned up. C. Palmer will send out appropriate letters.

Payment Approvals:

J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the October and November (up to 11/8) bills, payroll and payroll taxes as follows:

Oct Payments as of 10/31:

Oct checks for bills: Check#'s 12479-12486, 12502-12520, 12524-12535 and (4) ET, totaling \$22459.16

Oct Payroll checks: Check#'s 12476-12478, 12487-12501, 12521-12523 totaling \$13177.17

Oct Payroll taxes: US Treasury-\$4342.89 (ET on 10/16), MI DOT \$825.38 (ET on 10/12) totaling \$5168.27

Total Expenses as of 10/31: \$40804.60

Nov Payments as of 11/8:

Nov checks for bills: Check#'s 12540-12559 (1) ET's, totaling \$19063.10

Nov Payroll checks: Check#'s 12536-12539, 12560-12566, 12569-12577 totaling \$12096.13

Nov Payroll taxes: US Treasury-\$3900.04 (ET on 11/15), MI DOT \$740.35 (ET on 11/10) totaling \$4640.39

Total Expenses as of 11/08: \$35799.62

A roll call vote was held and all board members approved, the motion passed to pay the Oct and Nov (partial) bills, payroll, and payroll taxes as presented.

J. Callon made a motion and it was supported by K. Broos-Adams to adjourn the meeting.

The meeting adjourned at 8:12pm.

Allen Walther, Township Clerk