

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**Oct 11, 2023**

PRESENT

Allen Walther  
Krista Broos-Adams  
Jim Callon  
Don Kucharczyk

ABSENT

Larry Perron

The October monthly Board Meeting was called to order at 7:00 p.m. by Jim Callon, followed by the Pledge of Allegiance. Jeff Killips, Pam Chipman and Charles Palmer were in attendance.

**Public Comment:**

-None

**Board Meeting Minutes:**

-The Sep 13, 2023 regular meeting minutes were discussed.

**-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the minutes of the regular Board Meeting minutes of Sep 13, 2023. Motion carried.**

**Fire Dept report (Jeff Killips):**

-3 fire runs reported for the month.

-Reported that fire truck will probably not be sent for refurbishment until after the new year as the repair facility is very busy.

**Assessors Report (Pam Chipman):**

-Discussed the need for new policies in preparation for next years audit. Hope to have them ready for approval at next months meeting.

-Agriculture properties reappraisal has been completed. Discussed the many issues involved in this.

**Clerk's Report (Allen Walther):**

-Reported that next month's Planning Commission meeting will be on Thursday Nov 9<sup>th</sup> due to the election. This meeting will also serve as the public comment for the draft Master Plan. Public notice will be made.

-Nov election is underway and is going well.

-Presented and discussed the Chippewa County Agreement for Election Services for the Feb 2024 Presidential Primary Election (9 days of early voting).

**A. Walther made a motion and it was supported by K. Broos-Adams to approve the agreement for election services. A roll vote was held and all present approved. Motion Passed.**

-Resolution 2023-08, approval of listed Nov 2023 election workers, was presented to the board.

**J. Callon made a motion and it was supported by D. Kucharczyk to approve Resolution 2023-08, the list of election workers for the Nov 2023 election. A roll vote was held and all present approved. Motion Passed.**

-The renewal contract of the Kinross Ambulance Service to provide EMS to Neebish Isl was presented to the board.

**A. Walther made a motion and it was supported by J. Callon to approve the renewal contract. A roll vote was held and all present approved. Motion Passed.**

-The renewal bid for snow removal services by Matheny Lawn Services for the winter of 2023-24 was presented to the board.

**A. Walther made a motion and it was supported by D. Kucharczyk to approve the renewal contract for snow removal by Matheny Lawn Service. A roll vote was held and all present approved. Motion Passed.**

-Recommend the following budget adjustments for current FY:

None

**Treasurer's Report (Krista Broos-Adams):**

- The tax account balance is \$52.23.
- The General Fund balance as of 30 Sep was \$423,552.48

**Planning Commission Report (Jim Callon):**

- Discussed Master plan.

**Permit Administrator (Jim Callon):**

- 2 Permits issued so far in Oct, 3 issued in September.

**Attorney's Report (Charles Palmer):**

- Discussed ongoing gravel pit issues. Chippewa County Road Comm. has a "Heavy Hauling" policy but it doesn't appear to be enforced. Looking into potential Twp ordinance and how to develop one.
- Discussed potential concerns over wording in draft Master Plan and how potential issues should be addressed.
- Discussed the Soo Twp School lift station bill.
- Discussed the status of all ongoing legal cases within the township.

**Supervisor's Report (Larry Perron):**

- None

**Payment Approvals:**

**D. Kucharczyk made a motion and it was supported by K. Bros-Adams to approve the payment of the September and October (up to 10/11) bills, payroll and payroll taxes as follows:**

**Sept Payments as of 9/30:**

Sept checks for bills: Check#'s 12431-12450, 12461-12467, 12472-12475 and (3) ET's, totaling \$22719.63

Sept Payroll checks: Check#'s 12424-12430, 12451-12460, 12468-12471 totaling \$14909.76

Sept Payroll taxes: US Treasury-\$4919.64 (ET on 9/15), MI DOT \$913.46 (ET on 9/12) totaling \$5833.10

Total Expenses as of 9/30: \$43462.49

**Oct Payments as of 10/11:**

Oct checks for bills: Check#'s 12479-12486, 12502-12520 and (1) ET, totaling \$15202.59

Oct Payroll checks: Check#'s 12476-12478, 12487-12501 totaling \$11237.68

Oct Payroll taxes: US Treasury-\$4342.89 (ET on 10/16), MI DOT \$825.38 (ET on 10/12) totaling \$5168.27

Total Expenses as of 10/11: \$31608.54

**A roll call vote was held and all board members approved, the motion passed to pay the Sep and Oct (partial) bills, payroll, and payroll taxes as presented.**

**A Walther made a motion and it was supported by J. Callon to adjourn the meeting.**

The meeting adjourned at 8:00pm.

Allen Walther, Township Clerk