

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**May 10, 2023**

PRESENT

Allen Walther  
Krista Broos-Adams  
Jim Callon  
Don Kucharczyk

ABSENT

Larry Perron-Excused

The May monthly Board Meeting was called to order at 7:00 p.m. by Jim Callon, followed by the Pledge of Allegiance. Jeff Killips, Pam Chipman and Charles Palmer were in attendance. Member of the public, Beverly Eavoe, was also present.

**Public Comment:**

Beverly Eavoe asked about how tax millage rates are applied to different property types.

**Board Meeting Minutes:**

-The April 12, 2023 board meeting minutes were discussed.

**-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the minutes of the Monthly Board Meeting of April 12, 2023. Motion carried.**

**Fire Dept report (Jeff Killips):**

-3 fire runs reported for the month.

**Assessors Report (Pam Chipman):**

-A lot split application was presented to the board for parcel number 012-450-025-00 (Matthews property). Assigned Resolution 2023-03.

**-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve Resolution 2023-03, lot split for parcel #012-450-025-00. A roll call vote was held all board members voted "yes". Motion passed.**

**Assessors Report (Cont):**

-Lot split application for parcel#012-450-025-00 (Matthews property) was presented to the board. Assigned Resolution 2023-04.

**-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve Resolution 2023-04, lot split for parcel #012-450-025-00. A roll call vote was held all board members voted "yes". Motion passed.**

-Land Division for parcel #012-021-036-35 (Harwood Property) was presented to the board. Assigned Resolution 2023-05.

**-A Motion was made by Don Kucharczyk and supported by Krista Broos-Adams to approve Resolution 2023-05, land division for parcel #012-021-036-35. A roll call vote was held all board members voted "yes". Motion passed.**

**Clerk's Report (Allen Walther):**

-Discussed proposed 2023/24 payroll presented to board.

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the payroll as presented. A roll call vote was held and all approved. Motion passed.**

-Discussed having Park Security employee (Tom Sherman) maintain the grass cutting duties at 4 Mile Beach for \$100 additional per month. Would need to increase the 2022/23 budget line item Park Security (751-850) by \$150. This would cover half of May and the month of June 2023.

**J. Callon made a motion and it was supported by D. Kucharczyk to approve an increase of \$150 to Park Security (751-850). A roll call vote was held and all approved. Motion passed.**

-Budget workshops are ongoing. Next meeting is on May 25 at 8:45am.

-Clean-up Days are June 5<sup>th</sup>-9<sup>th</sup>.

-Cemetery opened May 1<sup>st</sup>. Very wet still.

**Clerk's Report (Cont):**

-Plan to attend Cemetery training in Gaylord on 6/20.

-Recommend the following budget adjustments for current FY:

**-Transfer \$600 from Contingency Fund (899-957) to Clerk-Office Supplies (215-727)**

**-Transfer \$1000 from Contingency Fund (899-957) to Neebish Isl-Natural Gas (265-741)**

**-Transfer \$100 from Contingency Fund (899-957) to Treasurer-Data Processing (253-728)**

**D. Kucharczyk made a motion and it was supported by J. Callon to approve the budget adjustments as presented. A roll call vote was held and all approved. Motion passed.**

**Treasurer's Report (Krista Broos-Adams):**

-The General Fund balance was \$457346.87 as of 4/30/2023.

-The Tax Account balance is \$850.38 as of 04/30/2023.

-The ARPA account balance is 162009.34 as of 04/30/2023.

-It was voted last month to re-invest the matured Central Savings Bank CD to First National bank. Due to FDIC limitations the money was held on to. It was proposed that instead the money be placed in either a 6mo/3.5% CD with Central Savings or a 4.4%/18mo CD with Soo COOP Credit Union.

**A. Walther made a motion and it was supported by J. Callon to approve opening a CD account with Soo COOP Credit Union. A roll call vote was held and all approved. Motion passed.**

**Planning Commission Report (Jim Callon):**

- Master Plan progress was discussed.
- Still looking for additional Planning Commission members.

**Permit Administrator (Jim Callon):**

- 5 building permits were issued in the last month.

**Attorney's Report (Charles Palmer):**

- Discussed the status of all ongoing legal cases within the township.
- Discussed how to bill a court judgment against a property owner on their tax bill. K. Broos-Adams will look into it.

**Supervisor's Report (Larry Perron):**

- None

**Payment Approvals:**

**D. Kucharczyk made a motion and it was supported by K. Broos-Adams to approve the payment of the April and May (up to 5/10) bills, payroll and payroll taxes as follows:**

April checks for bills: Check#'s 12120-12125, 12135-12157 totaling \$26403.90

April Payroll checks: Check#'s 12118, 12126-12134 totaling \$6895.52

April Payroll taxes: US Treasury-\$2215.74 (ET), MI DOT (Ck 12119) \$486.87 totaling \$2702.61

Total Expenses for April 2023: \$36002.03

**May Payments as of 5/10:**

May checks for bills: Check#'s 12172-12192, 12204-12210 totaling \$11941.16

May Payroll checks: Check#'s 12170, 12193-12203 totaling \$7213.74

May Payroll taxes: US Treasury-\$1946.18 (ET), MI DOT (Ck 12171) \$412 totaling \$2358.18

Total Expenses as of 5/10: \$21513.08

**A roll call vote was held and all board members approved, the motion passed to pay the April and May (partial) bills, payroll, and payroll taxes as presented.**

**A. Walther made a motion and it was supported by D. Kucharczyk to adjourn the meeting.**

The meeting adjourned at 7:55pm.

Allen Walther, Township Clerk