

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**March 8, 2023**

PRESENT

Larry Perron  
Allen Walther  
Krista Broos-Adams  
Jim Callon  
Don Kucharczyk

ABSENT

The March monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Pam Chipman, Charles Palmer and Jeff Killips were in attendance. Member of the public, Beverly Eavoe, was also present.

**Public Comment:**

None

**Board Meeting Minutes:**

-The February 8, 2023 board meeting minutes were discussed.

**-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve the minutes of the Monthly Board Meeting of February 8, 2023. Motion carried.**

**Fire Dept report (Jeff Killips):**

-5 fire runs reported for the month.

-Discussed the bids for the refurbishment of fire truck.

**Assessors Report (Pam Chipman):**

-Many calls from residents concerning the new tax assessments. Working to ensure all calls and emails are answered.

-Discussed Poverty Exemption Policy. Last written in 2011, probably needs to be reviewed and brought up to date. Will work with Clerk and Attorney to revise.

-Board needs to vote on the utilization of the Federal Poverty Level Guidelines as listed in the Federal Register (Vol.88, No 12, 1/19.2023).

**A.Walther made a motion and was supported by J. Callon to approve the utilization of the Federal Poverty Level Guidelines as listed in the Federal Register (Vol.88, No 12, 1/19.2023) all board members approved.**

-Presented board with taxable values for the Township.

**Clerk's Report (Allen Walther):**

-Discussed EUP EMS Authority meeting held 2/9/23. The Clerk will attend the next meeting on 3/9/2023 and report back to the board next month.

-Clerk will be out of town from 3/24-4/1.

-Recommend the following budget adjustments for current FY:

**-Add \$48,000 to the Ambulance (651-805) line item  
(Anticipate \$8000/mo for the City and \$1500/mo from Kinross.)**

**-Transfer \$200 from Contingency Fund (899-957) to Board of Review-Education/Training (247-956)**

**-Transfer \$200 from Contingency Fund (899-957) to Board of Review-Salary & Wages (247-702)**

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the budget adjustments as presented. A roll call vote was held and all approved. Motion passed.**

**Treasurer's Report (Krista Broos-Adams):**

- The General Fund balance was \$421075.91 as of 2/28/2023.
- The Tax Account balance is \$214161.25 as of 02/28/2023.
- The ARPA account balance is 161,874.05 as of 2/28/2023.
- New CD was opened at Huntington Bank as discussed at last month's meeting. Terms ended up being 4.75% for 12 months. The Soo-Coop CU savings account will remain open with a \$5.00 balance.
- Treasurer will be out of town from 3/24-4/1.

**Planning Commission Report (Jim Callon):**

- Discussed a request to build a "data center" near the corner of 3 mile Rd and Francis St. A special Use Permit would be necessary as it is not zoned for commercial purposes.
- Planning Commission discussed Proline Auto Fire.
- Master Plan is making good progress.

**Permit Administrator (Jim Callon):**

- No building permits were issued in the last month.

**Attorney's Report (Charles Palmer):**

- Discussed the status of all ongoing legal cases filed by the township.
- Followed up on 2 letters sent out to residents with violations on their properties. Both residents confirmed they would rectify the issues.

**Supervisor's Report (Larry Perron):**

-Followed up on the attempt to get grant money for an emergency generator for the Hall. County Emergency Management Director sent us email to apply for a loan. No further action to be taken.

-Discussed the increased price of getting road work done. Due to high costs township may need to postpone work. Further budgeting discussions will be held to develop a plan.

**Payment Approvals:**

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the February and March (up to 08 March) bills, payroll and payroll taxes as follows:**

February checks for bills: Check#'s 12027-12042, 12054-12068 totaling \$17362.88  
Check 12053 (\$100,000)-funds transfer to Huntington Bank for new CD

February Payroll checks: Check#'s 12025, 12043-12052 totaling \$6857.71

February Payroll taxes: US Treasury-\$ 1950.38 (ET), MI DOT (Ck 12026) \$410.03 totaling \$2360.41

**March Payments as of 3/8:**

March checks for bills: Check#'s 12071-12085, 12087-12094 totaling \$13674.13

March Payroll checks: Check#'s 12069, 12086, 12095-12106 totaling \$8186.90

March Payroll taxes: US Treasury-\$1939.08 (ET), MI DOT (Ck 12070) \$406.90 totaling \$2345.98

**A roll call vote was held and all board members approved, the motion passed to pay the February and March (partial) bills, payroll, and payroll taxes as presented.**

**J. Callon made a motion and it was supported by D. Kucharczyk to adjourn the meeting.**

The meeting adjourned at 8:10pm.

Allen Walther, Township Clerk