

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**January 11, 2023**

PRESENT

Larry Perron  
Allen Walther  
Jim Callon  
Don Kucharczyk

ABSENT

Krista Broos-Adams-Excused

The January monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Pam Chipman, Charles Palmer and Jeff Killips were in attendance.

**Public Comment:**

None

**Board Meeting Minutes:**

-The December 14th, 2022 board meeting minutes were discussed.

**-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve the minutes of the Monthly Board Meeting of December 14th, 2022. Motion carried.**

**Fire Dept report (Jeff Killips):**

-2 fire runs reported for the month. Total for CY2022 was 30 calls.

-Neebish Island FD was discussed. Lack of personnel to man the NIFD is a issue. Larry Perron will call Russ Tyner to discuss the issue.

-Pest control company is continuing efforts to trap the mice in the Fire hall. Board agreed that the trapping should continue for a few more months.

-Officers of the fire department plan on submitting the necessary paperwork to apply for 2% funds from the Sault Tribe.

**Assessors Report (Pam Chipman):**

- Land divisions are pending, should be ready for next month's meeting.
- Discussed the new "Inflation Rate Multiplier" of 5% and how that will affect property taxes.

**Clerk's Report (Allen Walther):**

- Discussed the results of the audit and the requirement from the state to submit a Corrective Action Plan.
- Informed the board of the WEX bank billing issue involving a late fee. Check originally sent has been posted to the account as a credit.
- Township taxes have been completed and submitted as necessary. W-2's have been sent out to those that were on the payroll in CY2022.
- Recommend the following budget adjustments for current FY:

**-Transfer \$1000 from Contingency Fund (899-957) to Elections-Office Supplies (262-727).**

**-Transfer \$1000 from Contingency Fund (899-957) to Township Hall-Repairs & Maintenance (265-930).**

**-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the budget adjustments as presented. A roll call vote was held and all board members approved. Motion passed.**

**Treasurer's Report (Krista Broos-Adams):**

- The following was submitted via the Clerk by K. Broos-Adams:
- The General Fund balance was \$336,623.62 as of 12/31/2022.
- The Tax Account balance is \$361,320.16 as of 12/31/2022.

**Planning Commission Report (Jim Callon):**

- Planning Commission continues to discuss the Master Plan.
- Discussed issue between residents on Riverside Dr. concerning newly built shed. Shed is currently in violation of zoning standards and a letter will be sent to owner.
- Discussed the potential of a gravel pit being established in Soo Township. C. Palmer will look into laws concerning this and discuss it at next month's board meeting.

**Permit Administrator (Jim Callon):**

- No building permits were issued in the last month.

**Attorney's Report (Charles Palmer):**

- Discussed the status of all ongoing cases filed by the township.
- Discussed continued issues with properties that have settled claims against them.

**Supervisor's Report (Larry Perron):**

- Discussed the letter received from the County Highway Commission concerning upcoming road projects. No costs have been established yet.
- Discussed the lack of a comprehensive plan concerning public emergencies within the County and Township. Will make contact with the appropriate county department to hopefully remedy the situation.

**Payment Approvals:**

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the November & December (up to 11 January) bills, payroll and payroll taxes as follows:**

December checks for bills: Check#'s 11935-11946, 11956-11972 and (2) ET totaling \$39811.67

December Payroll checks: Check#'s , 11934, 11947-11955 totaling \$7050.35

December Payroll taxes: US Treasury- \$2898.26 (ET), MI DOT (Ck 11933) \$591.02 totaling \$3489.28

**January Payments as of 1/11:**

January checks for bills: Check#'s 11975-11991, 12003-12013 totaling \$22334.18

January Payroll checks: Check#'s 11973, 11992-12002 totaling \$6922.47

January Payroll taxes: US Treasury- \$ 1943.78 (ET), MI DOT (Ck 11974) \$403.77 totaling \$2347.55

**A roll call vote was held and all board members approved, the motion passed to pay the December and January (partial) bills, payroll, and payroll taxes as presented.**

**J. Callon made a motion and it was supported by D. Kucharczyk to adjourn the meeting.**

The meeting adjourned at 8:17pm.

Allen Walther, Township Clerk