

SOO TOWNSHIP MONTHLY BOARD MEETING
Soo Township Hall
November 9, 2022

PRESENT

Larry Perron
Allen Walther
Jim Callon
Don Kucharczyk
Krista Broos-Adams

ABSENT

The November monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Charles Palmer, Jeff Killips and Pam Chipman were in attendance.

Public Comment:

None

Board Meeting Minutes:

-The October 12, 2022 board meeting minutes were discussed.

-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the minutes of the Monthly Board Meeting of October 12, 2022. Motion carried.

Assessors Report (Pam Chipman):

None

Fire Dept report (Jeff Killips):

-5 fire runs reported for the month.

-Conducted vehicle extraction training.

-Awaiting price from CSI for refurb price for Truck 402.

-Need to address pest (mice) issue in fire hall. It was recommended that a professional pest control company be called.

Clerk's Report (Allen Walther):

-Election went well. Over 900 in person votes on election day, and nearly 600 absentee votes counted.

-Cemetery closed for the season on 10/31. There was a final burial conducted on 11/2 as the weather was cooperative.

-Discussed the single snow removal bid received from Matheny Lawn Service. Bid was \$65 per snow plowing and \$65 per Salting. It will be made clear to them that salting will be done only when specifically asked for.

-Jim Callon made a motion to accept the bid as submitted and it was supported by Don Kucharczyk. A roll call vote was held, all board members approved. Motion passed.

- Discussed the ongoing audit. Clerk and Treasurer continue to respond to requests as they are received from auditor.

-Discussed the quote for replacing the screws in the roof of the township hall. It was concluded that it would be very temporary fix and that a different solution would be sought. Larry Perron said he would call around to find some alternatives.

-The following budget adjustments were submitted:

-Add Budget Line item for Master Plan completion approved by board. Planning Commission-Master Plan (800-627). Budgeted amount \$7800 (Use carryover funds).

-Transfer \$10,000 from Contingency Fund (899-957) to Ambulance (651-805). (\$8k budgeted for Pickford, need additional \$10k to cover Kinross \$18k fee.)

-Transfer \$5000 from Contingency Fund (899-957) to Road Construction (446-969).

-Transfer \$1000 from Contingency Fund (899-957) to Township Hall-Repairs and Maintenance (265-930).

-Transfer \$2500 from Contingency Fund (899-957) to FF Mileage Stipend (336-860).

Clerk's Report (Allen Walther) continued:

-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the budget adjustments as presented. A roll call vote was held and all board members approved. Motion passed.

Treasurer's Report (Krista Broos-Adams):

-The General Fund balance was \$317,973.24 as of 10/31/2022.

-Proposed a new resolution (2022-07) to change the current \$1.00 tax over payment/under payment threshold to \$5.00.

-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve Resolution 2022-07 as presented. A roll call vote was held and all board members approved. Resolution passed.

Planning Commission Report (Jim Callon):

-Master plan update was discussed.

Permit Administrator (Jim Callon):

-2 building permits were issued in the last month.

Attorney's Report (Charles Palmer):

-Payment was received in the amount of \$1685.14 from Siegwart case judgement. Check was made out to Mr. Palmer. He will issue a check to "Soo Township" for deposit. Property is still an issue and the owner has been advised to continue clean-up.

-Johnno McLellan property summons has been served and responded to by Mr. McLellan.

-Contacted Mary Rawlings about finishing up the property clean-up. She stated she has hired a new person to finish up the work.

-Letter sent to Atkin home owner about placing stone on property owned by Soo Township.

- Proline case is moving forward. Will be filling motion to try and resolve.

Supervisor's Report (Larry Perron):

-Discussed Capital Improvement plan for road work. Various roads that need attention were discussed.

J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the October bills, payroll and tax withholdings as follows:

October checks for bills: Check#'s 11815-11833, 11844-11853, 11857-11873 and (3) ET's totaling \$99219.40

October Payroll checks: Check#'s 11810-11813, 11835-11843 (11839 voided), 11854-11856 totaling \$10698.41

October Payroll taxes: US Treasury- \$3733.16 (ET), MI DOT (Ck 11815)-\$727.48 totaling \$4460.64

A roll call vote was held and all board members approved, the motion passed to pay the October bills, payroll, and tax withholdings as presented.

J. Callon made a motion and it was supported by D. Kucharczyk to adjourn the meeting.

The meeting adjourned at 8:05pm.

Allen Walther, Township Clerk