

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**July 13, 2022**

PRESENT

Larry Perron  
Allen Walther  
Jim Callon  
Don Kucharczyk  
Krista Broos-Adams

EXCUSED

The July monthly Board Meeting was called to order at 7:00 p.m. by Larry Perron, followed by the Pledge of Allegiance. Jeff Killips, Kristin Dunbar, Pam Chipman and Beverly Eavou were in attendance.

**Public Comment:**

Beverly Eavou asked if it was possible to get a map with the township boundaries. J. Callon said there was a map in the back of the Zoning book that has what she wants. A copy of the maps was provided. Mrs. Eavou also asked if the 2020 Census had any effect on the voter rolls. A. Walther stated the Census and the voter file are not connected.

No further public comment.

**Board Meeting Minutes:**

-The June and Annual board meeting minutes were discussed.

**-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve the minutes of the Monthly Board Meeting of June 8, 2022. Motion carried.**

**-A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the minutes of the Annual Board Meeting of June 8, 2022. Motion carried.**

**Assessors Report:**

-Pam Chipman discussed the fee's associated with land divisions just to clarify for the board. Land division policies were also discussed.

-Pam Chipman recommended utilizing BS&A software that is included with the annual fee to replace the county equalization website. It will involve a small cost to users (other than property owners).

**-A Motion was made by Jim Callon and supported by Don Kucharczyk to approve the use of the BS&A software for parcel inquiries. Motion carried.**

-Pam Chipman reported that the July Board of Review will occur on Tuesday July 19, 2022 at 9:30am.

**Fire Dept report:**

-Jeff Killips reported there were 3 fire department runs for the time period between 06/8/22 and 7/13/2022.

-J. Killips reported the new fire truck has a recall that will be fixed at the same time as the foam system is made operational. Awaiting parts.

**Clerk's Report:**

- A. Walther presented the board an amendment to Resolution 2022-05, approval of election workers as presented for the 2022 election cycle. One name has been added to the list of election workers.

**D. Kucharczyk made a motion and it was supported by J. Callon to approve Resolution 2022-05 (amended), approval of election workers for the election cycle 2022. A roll call vote was held, K. Adams (yes), J. Callon (yes), D. Kucharczyk (yes), A. Walther (yes), L. Perron (yes). The motion passed.**

-A. Walther asked the board to approve the bid from Joseph Parr to cut the grass at the Neebish Island Community center for \$250.

**J. Callon made a motion and it was supported by D. Kucharczyk to accept the bid of Joseph Parr. A roll call vote was held, K. Adams (yes), J. Callon (yes), D. Kucharczyk (yes), A. Walther (yes), L. Perron (yes). The motion passed.**

**Clerk's Report (cont)**

-A. Walther reported that the second ARPA funds check had been received in the amount of \$161,361.89. It has been deposited in the ARPA account for future use.

-A. Walther recommend the following budget Adjustments:

**Transfer \$1510 from the Contingency Fund (899-957) to Treasurer Office Supplies (253-727).**

**Transfer \$2500 from the Contingency Fund (899-957) to Assessor Salary (257-702).**

**Transfer \$240 from the Contingency Fund (899-957) to Deputy Clerk Salary (215-703).**

**Transfer \$145 from the Contingency Fund (899-957) to Clerk Office Supplies (215-727).**

**Transfer \$300 from the Contingency Fund (899-957) to Elections Salaries (262-702).**

**Transfer \$200 from the Contingency Fund (899-957) to Telephone Neebish Island (265-851).**

**Transfer \$1700 from the Fire Dept Equipment Maintenance (336-933) to Fire Dept Operating Supplies (336-757).**

**Transfer \$2200 from the Contingency Fund (899-957) to Other Activities-Dues/Subscriptions (948-820).**

**Transfer \$260 from the Contingency Fund (899-957) to Cemetery Gas/Oil (276-740).**

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the budget adjustments as presented. A roll call vote was held, K. Adams (yes), J. Callon (yes), D. Kucharczyk (yes), A. Walther (yes), L. Perron (yes). The motion passed.**

**Treasurer's Report:**

- K. Broos-Adams reported the General Fund balance was \$465,406.30.
- K. Broos-Adams reported that the delinquent tax had been paid for the Best Western.
- K. Broos-Adams reported that a CD will mature in July. The board desires to have it roll over into another CD.
- K. Broos-Adams introduced Kristin Dunbar as her choice for Deputy Treasurer. Larry Perron delivered the oath of office to Mrs. Dunbar.

**Planning Commission Report:**

- J. Callon reported on the progress of the master plan. There was a discussion on the bid from EUP Regional Planning quote to develop the plan. J. Callon will clarify a couple items on the quote for further discussion with the board next month.

**Permit Administrator:**

- J. Callon reported 1 permits issued in the last month.

**Attorney's Report:**

- C. Palmer wasn't present. L. Perron gave a brief on the ongoing property case within the township.

**Supervisor's Report:**

- L. Perron asked the board to think about positive ways to keep the individual properties clean. It was thought that maybe a newsletter would be a good idea and that it could include how the taxpayer funds are being spent. Further discussions will be held on this.

**J. Callon made a motion and it was supported by D. Kucharczyk to approve the payment of the May bills, payroll and tax withholdings as follows:**

**June checks for bills: Check#'s 11581-11590, 11592, 11593, 11604-11609, 11617-11630, 11640-11647 and (1) electronic transfer (6/22-\$349.99) totaling \$411,955.12**

**June Payroll checks: Check#'s 11578-11580, 11591, 11594-11603, 11610-11616, 11631-11639 totaling \$14108.38**

**June Payroll taxes: US Treasury- \$2346.08, MI DOT (Ck 11577)-\$444.48 totaling \$2790.56**

**D. Kucharczyk made a motion and it was supported by J. Callon to adjourn the meeting.**

The meeting adjourned at 8:03pm.

Allen Walther, Township Clerk