

SOO TOWNSHIP MONTHLY BOARD MEETING
Soo Township Community Center
February 8, 2012

Present:

Larry Perron, Supervisor
Jim Callon
Don Kucharczyk
Cheryl Thoresen
Andree Watson

The February meeting was called to order by Supervisor, Larry Perron at 7:00 p.m. Carmine Bonacci, Jim Martin, and Rob Shields were in attendance.

A Motion was made by Don Kucharczyk and supported by Jim Callon to approve the minutes of the January 11, 2012 board meeting. Motion carried.

Jim Martin introduced himself to the board. Jim is running for the Michigan House of Representatives, 107th District, with a platform of assisting teachers, job creation, tax structure, and helping seniors. He is currently teaching at the Sault Area Middle School and a Cross-Country Coach.

The Clerk read a thank-you note from Allan Reynolds for the Supervisor and the Soo Township Fire Department as a result of a fire at the Reynolds home on January 13th. He expressed gratitude to the firemen that responded to the fire in sub-zero weather.

The Clerk reported that we are not in compliance with our State and Federal Postings. Some have had changes in January 2012 and some must be posted by April 30th. They can be downloaded from the Internet, or purchase them from Michigan Labor Law Poster Service or Intuit at a cost of approximately \$70.00. The clerk to call MTA to see exactly what must be posted and when. Report next month.

The recent audit disclosed that we must pass a Resolution to appoint an Electronic Transactions Officer (ETO) for Soo Township Funds that involve electronic transfers. Resolution #2010-25 addressed Federal Tax payments only. **A Motion was made by Jim Callon and supported by Don Kucharczyk to accept Resolution #2012-1 to appoint the Clerk as the Electronic Transactions Officer (ETO) for Soo Township Funds effective February 8, 2012. A roll-call vote was taken: Larry Perron-yes, Don Kucharczyk-yes, Jim Callon-yes, Andree Watson-yes, and Cheryl Thoresen-yes. Motion Carried.**

Per the Auditor, we must have a Standards of Ethics Conduct form signed and dated by each employee and Board member and placed in their personnel file. **A motion was made by Cheryl Thoresen and seconded by Don Kucharczyk to adopt the Standards of Ethics and Conduct Policy. Motion carried.**

A Motion was made by Jim Callon and supported by Cheryl Thoresen to accept the Joint Pickford Ambulance Agreement with the changes addressed regarding payment. A roll-call vote was taken: Don Kucharczyk-yes, Jim Callon-yes, Andree Watson-yes, Cheryl Thoresen-yes, and Larry Perron-yes. Motion carried.

A motion was made by Don Kucharczyk and supported by Andree Watson to adopt the Uniform Video Local Franchise Agreement from Charter Communications dated January 30, 2007 which covers a term of from November 5, 2011 to November 5, 2021. This Agreement reiterates that we do not, as a Township, want to charge the constituents any additional charges that would go to the Township. Motion carried.

The Clerk presented the November and December budget vs actual. **A Motion was made by Jim Callon and supported by Cheryl Thoresen to make the following line item change for the 2011-2012 Budget:**

<u>Amt.</u>	<u>From</u>	<u>To</u>
\$700	F.D. Equipt. Maintenance	F.D. Capital Equipt.-Mainland

A Roll-call vote was taken: Jim Callon-yes, Andree Watson-yes, Cheryl Thoresen-yes, Larry Perron-yes, and Don Kucharczyk-yes. Motion carried.

The Treasurer reported that there is \$800 in tax bills still outstanding at this time.

A Motion was made by Cheryl Thoresen and supported by Don Kucharczyk to adopt a Policy regarding the overpayment of Township taxes. Soo Township will return to the resident any tax overages of \$5.00 or more. Any funds under \$5.00 will be returned to the Township General Fund. Motion carried.

The Treasurer reported that the \$15,000 check made payable to Soo Township from the Sault Tribe of Chippewa Indians for the Hospice project has been returned to the Sault Tribe on January 25th. Tracey Holt, Hospice Director, informed the Treasurer of this.

The Fire Department monthly report was given and placed in file.

Jim Callon reported from the Planning Commission that R&R Auto Glass has advertised they will be opening a new shop in a residential area. Township Attorney, Chuck Palmer will write a letter to them regarding this.

A Motion was made by Jim Callon and Supported by Cheryl Thoresen to pay the January bills from check #5812 to check #5715 totaling \$15,124.43 and the February bills from check #5831 to check #5857, including Electronic Transfer of \$1,041.87 for payroll taxes, in the amount of \$9,934.89. Motion carried.

The meeting adjourned at 9:00 p.m.
Andree Watson, Clerk