

SOO TOWNSHIP MONTHLY BOARD MEETING
Soo Township Hall
September 8, 2021

PRESENT

Larry Perron, Supervisor
Jim Callon
Don Kucharczyk
Cheryl Thoresen

The September monthly Board Meeting was called to order at 7:00 p.m. by Supervisor, Larry Perron, following the Pledge of Allegiance. Pam Chipman, Chuck Palmer, Allen Walther were in attendance.

A Motion was made by Jim Callon and supported by Don Kucharczyk to appoint Allen Walther to the position of SOO TOWNSHIP Clerk. A Roll call vote was taken: Jim Callon-yes, Don Kucharczyk-yes, Cheryl Thoresen-yes, and Larry Perron-yes. Motion carried. Larry Perron administered the oath of office to Allen Walther.

No monthly Fire Department report.

A Motion was made by Jim Callon and supported by Cheryl Thorensen to approve the minutes of the Monthly Board Meeting of August 11, 2021. Motion carried.

Cheryl Thoresen stated that July minutes maybe inaccurate or unclear. She will give Clerk recommended changes.

Larry Perron stated that the minutes from the Special Board meeting on August 25, 2021 will need to be redone. Those minutes will be tabled and reviewed at the October meeting.

Assessor's report:

Pam Chipman reported 3 new land division requests for parcel #'s 012-340-011-00, 012-035-032-00, and 012-033-011/014-00. Following a discussion of each she will move forward with them.

Clerk Report:

-Fall Clean-up days will be 04-08 Oct. Will set up with GFL. Assessor will deliver resident listing to GFL.

-Allen Walther requested that the Cemetery Admin Assistant job be added to the Clerk duties along with the \$2000 annual budget for the position. This will bring the Clerk annual salary to \$16,000.00 or \$1333.33/month.

A motion was made by Jim Callon and supported by Don Kucharczyk to add the Cemetery Admin Assistant position and \$2000 salary to the Clerk's position making the clerk annual salary \$16,000.00. A Roll call vote was taken: Jim Callon-yes, Don Kucharczyk-yes, Cheryl Thoresen-yes, and Larry Perron-yes. Motion carried.

-Discussed ongoing issues with clearing up financial records for August. Clerk and Treasurer will work together to get it straightened out.

-Discussed getting website up to date. Clerk will contact webmaster.

Treasurer's Report:

AR Act funding application was discussed. Nothing has been rcvd since application was made. Chuck Palmer will look into it.

General fund contains \$320,668.55 as of the end of Aug.

Treasurer will hold office hours Sep 10th and 14th for tax collecting. Still approximately 600 outstanding tax bills which is normal.

Planning Commission Report:

Jim Callon reported that short term rentals are probably expanding in the area and a discussion should be had by the township on whether to regulate or not.

Planning board discussed Mr. Savoie Property. He has agreed to not advertise or do on-site work. It will be a home based business which will still need a special use permit. Chuck Palmer will send him a letter.

Proline Auto (Mike Pages) at 6 mile and Mac Trail continues to be an issue with too many vehicles in lot violating agreement. Owner has been told verbally by Chuck Palmer of the issue and was asked to attend the Board meeting. No actions has been taken by owner. Larry Perron recommended the board give the owner two weeks to clean it up or further action will be taken by Soo Township.

Planning commission survey results have closed with a total of 120 responses. Compared to area surveys the planning board feels there are enough responses to analyze the data.

Permit Administrator report:

Jim Callon reports that no permits have been issued.

Attorney's Report:

Discussed the issues with Proline Automotive (Mike Page).

A couple other residences were discussed that may have junk cars/boats. Chuck Palmer will look into sending letters out. Letters sent out last month haven't seen responses yet.

Chuck Palmer brought up the new Cemetery Ordinance draft with highlighted changes. Larry Perron wanted to ensure that Tom Thorensen was able to review it before being voted on by the board. The ordinance was tabled and will be discussed at the next meeting.

Rawling's property making good progress.

Supervisor's Report:

Nothing to report

A motion was made by Jim Callon and supported by Don Kucharczyk to approve August bills, paychecks and ET's as listed:

August checks for bills: 11181,11182,11183, 11203, 11205-215, 11223, 11228-239 for the amount \$147,788.02

August Paychecks: 11175-11178, 11180, 11184-11202, 11204, 11217-11222, 11224-11227, 11240 for a total of \$19,342.31

August Electronic transfers: Fed payroll tax \$3833.90, MI Unemployment Ins late fee \$60.00, Intuit fee \$35.00

A motion was made by Jim Callon and supported by Don Kucharczyk to adjourn the meeting.

The meeting adjourned at 8:25 pm.

Allen Walther
Soo Township Clerk